

Move Day Checklist

- Before the moving truck arrives, be sure to have all vehicles out of the driveway. If the driveway isn't the ideal parking spot try to keep the closest parking spot reserved for the moving truck.
- On move day, be sure to exchange phone numbers with your move supervisor in case of any questions or concerns during transit.
- A good rule to remember is anything that can fit into a box should be packed in a box. Consolidating smaller pieces will only improve efficiency and eventually save you time and money.
- DO NOT PACK MEDICATIONS, PURSES, WALLETS, PASSPORTS, ETC. Place these in your car prior to the moving crew arriving so that they are not accidentally loaded onto the truck.
- Keep in mind that any piece with doors and drawers will be shrink wrapped before it's moved. This means that, as long as it's not fragile, you may leave lightweight/fabric items, such as clothes, in the drawers.
- Advise your moving crew upon arrival of any high value items that may need extra attention. All your items will be handled professionally, but take a moment to show them which ones mean the most to you.
- Lamp shades and bulbs should be removed and packed in a box. Taller standing lamps will be blanket wrapped for protection.
- Fridges and Freezers should be empty prior to loading. Set aside coolers and/or boxes to pack up items on the day of the move. We can load these items towards the end of the truck to reduce time in the truck and any chances of spoiling. If going a long distance. The fridge should be un-plugged at least 24hrs prior to loading.
- If there are any items that need to be off-loaded first at the time of delivery, such as rugs or food, be sure to advise your move supervisors on the initial walk through.
- Clearly mark and set aside items you don't want loaded. Keep your personal items set aside or removed so they are not loaded in the truck or packed in a box. Be sure to advise your move supervisor as to where these personal items are located.
- At the end of loading make sure you have done a thorough walk-through to make sure everything has been loaded on the truck.
- It's important that someone is at the delivery location prior to the truck arriving. Be sure to take some time to think about where things will be arranged at your new residence. Label boxes with desired rooms and be able to direct movers when off-loading.
- Federal law requires that you dispose of flammables such as fireworks, cleaning fluids, matches, acids, chemistry sets, aerosol cans, ammunition, and poisons such as weed killer. Drain fuel from your power mower and other machinery. Discard propane tanks, partly used cans of oil, paint, thinner, bleach, or any other substances that may be flammable or combustible or those stored in containers that may leak.
- Do your best to clear walk-ways so the movers can safely get in and out of house by removing obstructions such as, potted plants from walkways and driveways, hanging plants over walkways, and remove all door and floor mats. We will have specially designed floor coverings that do not slip.
- If your goods are going to two different locations, such as storage, do your best to label pieces that will be loaded separate. A simple sticky post-it note works great for identification.